

**Public Safety Personnel Retirement System  
Maricopa County Sheriff's Office, Arizona  
Local Board Meeting Minutes  
(A.R.S. §38-847)  
July 3, 2019 – 1:00 p.m.**

**\*\*Date and location changed due to County Admin Building Closure\*\***

Maricopa County Sheriff's Office  
550 West Jackson Street  
MCSO HQ Room 109  
Phoenix, Arizona 85003

1. Pursuant to A.R.S. §38-847, a Regular Public Safety Personnel Retirement System Board meeting was convened on July 3, 2019 at the Maricopa County Sheriff's Office, 550 West Jackson Street, MCSO HQ Room 109, Phoenix, Arizona 85003.

Membership in attendance:

Mr. John Garcia - Chairperson  
Lieutenant Ben Armer – Maricopa County Sheriff's Office Elected Member  
Deputy Geoffrey Hossack – Maricopa County Sheriff's Office Elected Member  
Mr. Casey Blais – Citizen Member (telephonically)

Others in attendance:

Andrea Cummings – Maricopa County Attorney's Office Legal Counsel  
Kelly Grennan – Maricopa County Sheriff's Office – HR Commander/Board Secretary  
Lisa Arakaki – Maricopa County Sheriff's Office – HR Analyst  
Renee Hernandez, Maricopa County Payroll Analyst

2. Mr. Garcia called the meeting to order at 1:02 p.m., with a quorum of the membership in attendance.
3. Notification of New PSPRS Citizen Member

On June 4, 2019, we were notified by Mr. Larry Pickard – Citizen Member he is being replaced on the PSPRS Local Board by Mr. Casey Blais.

No action required

4. A motion was made by Deputy Hossack and seconded by Lt. Armer to approve the Regular Board Meeting Minutes from the June 4, 2019 Board meeting.

The motion passed unanimously.

5. Lt. Armer moved and Deputy Hossack seconded the motion to recess from the Regular Session and convene into an Executive Session for the purpose of receiving legal advice regarding agenda items according to A.R.S. §38-431.03(A)(1) and (3).

The motion passed unanimously. The Board entered Executive Session at 1:07 p.m. and reconvened at 1:35 p.m.

6. A motion was made by Lt. Armer and seconded by Deputy Hossack to accept and approve the following applications for Normal Retirement Benefits from the Deferred Retirement Option Plan (DROP):

- a. Effective 7/31/2019 for David A. Schuminski, who elected to retire from DROP in the monthly amount of \$6,922.84.

The motion passed unanimously.

7. A motion was made by Deputy Hossack and seconded by Lt. Armer to accept and approve the following entries into the Deferred Retirement Option Plan (DROP):

- a. Effective 5/31/2019 for Marie Theresa Trombi, who will retire and enter into DROP effective 6/1/2019 in the monthly amount of \$3,238.08.

The motion passed unanimously.

8. A motion was made by Deputy Hossack and seconded by Lt. Armer to accept and approve the following applications for Normal Retirement Benefits:

- a. Effective 6/19/2019 for Stephen Douglas Boltz who elected to retire in the monthly amount of \$4,248.32.
- b. Effective 6/28/2019 for Amy Rachele Golding who elected to retire in the monthly amount of \$3,280.06.
- c. Effective 6/30/2019 for Travis C. Pierce who elected to retire in the monthly amount of \$3,939.76.

The motion passed unanimously.

9. A motion was made by Deputy Hossack and seconded by Lt. Armer to accept and approve the following applications for Membership into PSPRS:

- a. Effective 6/17/2019 for Hernan Francisco Hernandez - pre-existing conditions noted
- b. Effective 6/19/2019 for Jamelle Estevan Rawls – pre-existing conditions noted

The motion passed unanimously.

10. Accept and approve the rehiring of the following retired PSPRS members into non-designated PSPRS positions:

These items, originally presented at June 4, 2019 meeting, were re-presented for reconsideration of clarifying language added at the request of PSPRS in order to conform to the respective requirements of ARS 38-849. ARS 38-849 is attached for review.

A motion was made by Deputy Hossack to review and approve items 10.a and 10.b separately and seconded by Lt. Armer; the motion passed unanimously.

- a. George A. Burke retired from MCSO on December 23, 2010 and returned to work for Maricopa County – Judicial Branch as a Security Officer on July 2, 2018, a non-designated PSPRS position. Attached are the Market Ranges for both his former position as a Law Enforcement Officer and his current position as Security Officer.

A motion was made by Deputy Hossack and seconded by Lt. Armer; the motion passed unanimously. A vote to sever the two items was not needed nor taken. At Deputy Hossack's request Chairman Garcia took items 10.a and 10.b separately.

- b. Dave Toporek retired from MCSO on October 31, 2018 and returned to work for the Maricopa County Sheriff's Office as a Program Coordinator on April 1, 2019, a non-designated PSPRS position. Attached are the Market Ranges for both his former position as a Law Enforcement Captain and his current position as Program Coordinator.

A motion was made by Deputy Hossack to discuss and seconded by Lt. Armer; language of Program Coordinator states *senior level incumbents may provide training, guidance, and/or direct the work of less experience program coordinators and/or support staff*. Construed to be supervisory in nature; if it stays in, then Deputy Hossack not able to approve.

Legal Counsel Andrea Cummings reviewed statute; PSPRS looking for the Boards review if this meets E.2.A. of statute.

Lt. Armer, agreed, need clarification. We would need to look at whether duties include giving performance evaluations, approving time, and making employment decisions.

Secretary Grennan indicated that to her knowledge Program Coordinators do not perform supervisory roles, but would need to clarify with Command, to say specifically so in this case.

Chairman Garcia asked the Board Secretary to perform research and he tabled this item to next month for further discussion and action.

11. Notification of Retiree Death:

Notification of the passing of Lynn Cheatham, the surviving spouse of retired Deputy Ernest C. Cheatham who passed away on June 15, 2019, no benefits remain.

No action required.

12. Deputy Trainee Retirement system enrollment

Board decided to table to come back at the pleasure of Chairman to give adequate time to complete research by Legal Counsel, MCSO HR staff, and Lieutenant Armer prior to further discussion and action.

13. Approval of Assistant Local Board Secretary

Deputy Hossack discussed with the board the need to create bylaws. The Board Secretary recommend that board members attend the PSPRS Local Board Training on July 18, 2019 in Chandler.

A motion was made by Deputy Hossack and seconded by Mr. Blais for Lisa Arakaki to assume duties of Assistant Local Board Secretary effective July 2, 2019.

The motion passed unanimously.

14. Call to Public – None

15. It was noted that the next scheduled meeting date and time is August 6, 2019 at 11:30 a.m.

16. The meeting adjourned at 1:53 p.m.

Approved



Chairperson, Public Safety Personnel Retirement System Board  
Maricopa County Sheriff's Office

8/6/19

Date