



LANDLORD APPLICATION ON BEHALF OF TENANT EMERGENCY RENTAL ASSISTANCE PROGRAM

The Emergency Rental Assistance Program allows a Landlord to apply for rent and/or utility assistance on behalf of a Tenant. The Landlord must provide all required eligibility documentation for the Tenant's household.

To be eligible for the Emergency Rental Assistance Program, a household must demonstrate financial hardship directly related to the COVID-19 Pandemic OR provide verification that one or more household members is qualified for Unemployment Insurance Benefits. The household's monthly income must be at or below 80% of the Area Median Income.

Type of assistance requested: Rental Utility Rental and Utilities

STEP 1: STATEMENT OF HARDSHIP – Please Check The Box That Describes COVID-19 Impact

A. The Tenant household experienced a reduction or loss of income because a household member was:

<input type="checkbox"/> Laid off, furloughed, received reduced work hours, or had a job offer rescinded	<input type="checkbox"/> Required to quarantine due to COVID-19 diagnosis or exposure	<input type="checkbox"/> Required to stay home to care for a child due to school closures
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B. The Tenant household experienced an unexpected increase in:

<input type="checkbox"/> Daycare expenses for a dependent child or adult due to school/daycare closures	<input type="checkbox"/> Uninsured medical expenses because a household member received treatment for COVID-19	<input type="checkbox"/> (For persons 65+ years of age) Basic living expenses due to senior/community center closure or loss of support system
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C. Other financial impact Check this box only if the items above **do not** apply to the Tenant household. The Case Worker will ask for additional information. Eligibility for assistance is contingent upon demonstrated financial hardship due to COVID-19.

Provide a Brief Description: _____

STEP 2: HOUSEHOLD GROSS INCOME

Please Provide the Tenant Household's Total Income For 60 Days Prior to the Date of This Application

Household Size	1	2	3	4	5	6	7	8 and above
Household Income Previous 60 Days	\$7,266	\$8,300	\$9,340	\$10,374	\$11,208	\$12,040	\$12,866	\$13,700

The total number of persons in the home, including children, is _____.

The household's pre-tax income for the last 60 days is _____ (sum of pre-tax income for all adults 18+)

STEP 3: SIGNATURES

By signing below, both the Landlord and the Tenant agree to provide all necessary documentation to verify the Tenant's eligibility for the Emergency Rental Assistance Program. This includes verification of income, proof of COVID19 hardship, Lease Agreement or proof of rental obligation, current utility bills and other documents as deemed necessary by the administering agency.

Please read and sign below:

LANDLORD ATTESTATION

I swear and affirm that the information provided to determine eligibility for the tenant household is true and correct, to the best of my knowledge.

Landlord Name: _____
(Print)

Phone Number: _____

Landlord Signature: _____

Date: _____

TENANT ATTESTATION

I swear and affirm that the information provided to determine eligibility for the Emergency Rental Assistance Program is true and correct to the best of my knowledge.

Tenant Name: _____
(Print)

Phone Number: _____

Tenant Signature: _____

Date: _____